

**Foundations course requirements determined by entrance exam scores:**

- \_\_\_ FM051 Foundations of Math I
- \_\_\_ FM052 Foundations of Math II
- \_\_\_ FW051 Foundations of Writing I
- \_\_\_ FW052 Foundations of Writing II



**A.A.S. Paralegal**

**Key for Sequencing -- Prerequisites must be met for every course**

- A= Take within first two quarters
- B= Take within first 45 credits
- C = Take within first 90 credits
- D = Take after the first 90 credits
- E = Take within last two quarters

Quarter: 1		Cr
A	CM121 Composition	4
A	KY100 Keyboarding I	3
A	LA100 Legal Terminology	4
B	LA121 Introduction to Paralegal Studies	3
A	SS103 Global Citizenship (1st Quarter)	2
<b>Total credits</b>		<b>16</b>

Quarter: 2		Cr
B	BS110 Business Communications	4
B	CS111 Computer Information Systems	3
B	LA155 Legal Research I	4
B	SS140 Interpersonal Relations	4
<b>Total credits</b>		<b>15</b>

Quarter: 3		Cr
B	CS131 MS Office Professional I	3
B	LA170 Real Estate	3
B	LA180 Torts	3
C	LA240 Legal Writing I	4
C	General Education Math Elective	4
<b>Total credits</b>		<b>17</b>

Quarter: 4		Cr
C	LA185 Criminal Law and Procedure	3
C	LA205 Litigation I	4
C	LA215 Law Office Procedures and Technology	4
C	General Education Elective	4
<b>Total credits</b>		<b>15</b>

Quarter: 5		Cr
C	LA235 Contracts	3
C	LA255 Ethics for the Law Office	4
C	LA265 Family Law	3
C	General Education Elective	4
<b>Total credits</b>		<b>14</b>

Quarter: 6		Cr
C	LA321 Probate Practice	3
C	LA323 Bankruptcy	3
E	PD250 Career Development	1
C	General Education Elective	4
C	General Education Elective	4
<b>Total credits</b>		<b>15</b>

Quarter: 7		Cr
E	LA299 AAS Paralegal Internship	6
<b>Total credits</b>		<b>6</b>

<b>Total Minimum Credits</b>	<b>98</b>
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Course recommendations based on this sequence will be made each quarter by the academic staff. There is a probability that a student who has transfer credits, takes a quarter(s) off, does not successfully complete classes, or chooses not to follow the recommended sequence will be required to take classes at another campus or on line. The length of this program may be extended one or more quarters for students who are required to take foundations classes. Foundations classes must be taken in the first quarter (or two when multiple classes are required). Refer to the current school catalog for additional requirements and policies.

Signature indicating agreement: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Student ID: \_\_\_\_\_